

DESIGNATION	HEAD SECTION (CATEGORY MANAGEMENT)
SECTION / DEPARTMENT	PROCUREMENT
JOB RESPONSIBILITIES	<ol style="list-style-type: none"> 1. To develop and establish category management for procurement based on PPSB business direction and focus. 2. To efficiently and strategically drive the procurement effective strategies in order to contribute to the cost optimizations and process efficiency. 3. To ensure the procurement activities are compliance to PPSB Procurement Policy and Procedure. 4. Implement category or commodity strategies to optimize business efficiency such as: <ol style="list-style-type: none"> a. Category Facilities b. Category Equipment c. Category Operational Services d. Category Support Services 5. Execute elements of the overall operations category strategy to ensure service delivery improvements. 6. Perform category management including strategic sourcing, supplier relationship management, contract, performance and risk management.
JOB REQUIREMENT/COMPETENCY	<p>Academic Qualification</p> <p>Minimum a Degree in any business management, administration or engineering (preferably) discipline.</p> <p>Knowledge / Skill Competencies:</p> <ul style="list-style-type: none"> • Experience in paper preparation and deliberation for EXCO or BOARD meetings. • Familiar with e-Procurement system such SAP Ariba and etc. • Aptitude in decision-making and working with numbers. • Excellent communication, negotiation and leadership skills. • Strong analytical skills <p>Other Requirement/s</p> <ul style="list-style-type: none"> • Minimum twelve (12) years in procurement. Preferably in Category Management and Strategic Sourcing. • Minimum of five (5) years in supervisory role (Team Lead and above).
APPLICATION PROCESS	<p>Please submit your application along with your Resume/CV to:</p> <p style="text-align: center;">PENANG PORT SDN BHD NO. 1, PESARA KING EDWARD 10300 GEORGETOWN PULAU PINANG</p> <p style="text-align: center;">(U/P:Staffing Unit, Human Resources Department)</p> <p style="text-align: center;">or</p> <p style="text-align: center;">Email : recruitment@penangport.com.my BEFORE/ON 20.03.2020</p>