

DESIGNATION	TECHNICAL EXECUTIVE ((QUANTITY SURVEYOR)
SECTION / DEPARTMENT	PROJECT & FACILITIES
JOB RESPONSIBILITIES	<ol style="list-style-type: none"> <li>1) Responsible for conducting feasibility studies to estimate materials, time and labour costs. Preparing tender document, drawings, specification for tender purpose. Evaluation and analyzing tender pricing. Advising on a range of legal and contractual issues. Valuing completed work and recommendation for payment.</li> <li>2) To prepare cost estimation, planning and analysis for all Port Infrastructure Development, Improvement &amp; Special Projects</li> <li>3) Managing project to ensure project cost, quality and duration within the agreed values.</li> <li>4) Assessment and valuation of construction work done including variations</li> <li>5) Preparation and recommendation for payment including variation order.</li> </ol>
JOB REQUIREMENT / COMPETENCY	<p><b>ACADEMIC QUALIFICATION</b> Degree in Quantity Surveyor</p> <p><b>KNOWLEDGE/SKILL COMPETENCIES/LEADERSHIP</b></p> <ul style="list-style-type: none"> <li>* Methodical way of thinking</li> <li>* Good knowledge of construction</li> <li>* Good financial and numeracy management skills</li> <li>* Excellent communication and negotiating skills</li> <li>* The ability to absorb complex information and access requirements readily</li> <li>* Computer literate</li> <li>* A clear understanding of HSE building regulations and legal guidelines</li> </ul> <p><b>OTHER REQUIREMENTS</b> Minimum three (3) years working experience in as Quantity Surveyor.</p>