



TENDER NOTICE



TENDER NO: T/ADM/20028 - MOVING SERVICES FOR PENANG PORT SDN. BHD. OFFICE RELOCATION

The purpose of this tender is to aid in the selection of Bidders for provision of total management on moving services including transportation, boxes, manpower and other related items to office relocation for Penang Port Sdn. Bhd.

Qualification for bidding in this Tender:

- a) Registered with Company Commission of Malaysia (SSM);**
- b) Bidder must have minimum two (2) years experience in related field.**

In order to understand the Scope of Work, Bidders are **COMPULSORY** to attend a briefing session which will be held as follows:

Date : 19 August 2020, Wednesday.

Time : 2.30 p.m.

Venue : Meeting Room 3, HQ Office, Penang Port Sdn Bhd, Persiaran King Edward, Penang.

Officer in Charge : Pn. Muszaina Binti Haji Md Mustaffa , Head HR Services

E-mail : muszaina@penangport.com.my Tel. : 04-2102212

Tender in the form of **CD-ROM** priced at **RM50.00** (Ringgit Malaysia: Fifty Only) can be purchased via cash / bank draft only (non refundable) at Procurement Department, 1st Floor, Main Administration Building, Penang Port Sdn. Bhd., Penang during office hours, **before 4.30 p.m.**

Bidder must provide a copy of certificate from Company Commission Malaysia (SSM) and list of experience in providing job/work in related field to Procurement Department when purchasing the tender document.

The proposal shall be submitted in **two (2) different** sealed packages (**to include company's name**) and to be clearly marked as:

(TECHNICAL PROPOSAL)

TENDER NO: T/ADM/20028 - PROVISION OF TOTAL MANAGEMENT ON MOVING SERVICES FOR PENANG PORT SDN. BHD.

and;

(COMMERCIAL PROPOSAL)

TENDER NO: T/ADM/20028 - PROVISION OF TOTAL MANAGEMENT ON MOVING SERVICES FOR PENANG PORT SDN. BHD.

and to be dropped into **TENDER BOX 'B'** at Cashier Unit, Finance Department, 1st Floor, Main Administration Building, Penang Port Sdn. Bhd., No. 1 King Edward Place, 10300 Penang **no later than 12.00 noon, 01 September 2020.**

Delivery Times

Monday - Thursday : 8.15 a.m. - 4.30 p.m.

Friday : 8.15 a.m. - 12.45 p.m. / 2.45 p.m. - 4.30 p.m.

Penang Port Sdn. Bhd. does not bind itself to accept any tender, the lowest tender or any part of any tender.