

## TENDER NOTICE

**“ TENDER NO. PA010517 – CONTRACT FOR THE DESIGN, DEVELOP, SUPPLY, INSTALL, CONFIGURE, TEST, IMPLEMENT AND COMMISSIONING THE EMPLOYEE AND CUSTOMER PORTAL APPLICATION SYSTEM FOR PENANG PORT SDN. BHD. ”**

Tender is open to all established local vendors to propose for the Design, Develop, Supply, Install, Configure, Test, Implement and Commissioning the Employee and Customer Portal Application System for Penang Port Sdn. Bhd.

**Qualification to participate in this contract requires :**

- a) The vendor to be a certified and competent IT Solutions Provider.**
- b) Registered with the Companies Commission of Malaysia (SSM) and must have experience in similar implementation.**

The vendor is required to automate leave, overtime and travel claim application process within the scope of work determined by PPSB.

Apart from this, the vendor is also required to upload e-Statement and HR data from SAP system and generate e-Statement and HR reports as per format agreed by PPSB.

A briefing for this project will be held on the following schedule:

**Date : 9<sup>th</sup> March 2017, Thursday.**

**Time : 9.00 a.m.**

**Venue : North Butterworth Container Terminal (NBCT), Ground Floor, 12000, Butterworth .**

Tender in the form of CD-ROM priced **RM53.00** (Ringgit Malaysia: Fifty Three Only) including 6% GST can be purchased by cash / bank draft only (non refundable) at Procurement Unit, 1st Floor, Main Administration Building, Penang Port Sdn. Bhd., Penang during office hours, before 4.30pm.

The proposal shall be submitted in **two (2) hardcopies** ( Technical & Commercial ) and **two (2) electronic copies burnt to CD-ROM** ( Technical & Commercial ) in Microsoft Office (version 2007, 2010 or 2013) file format, **STRICTLY, no PDF** format (except for the detailed project timeline) . Each hardcopy should be accompanied by its respective electronic format in CD-ROM.

The proposal shall be submitted in **two (2) different** sealed packages and to be **clearly** marked as :

**“ TENDER NO. PA010517 – (PART 1 : TECHNICAL PROPOSAL)**

**CONTRACT FOR THE DESIGN, DEVELOP, SUPPLY, INSTALL, CONFIGURE, TEST, IMPLEMENT AND COMMISSIONING THE EMPLOYEE AND CUSTOMER PORTAL APPLICATION SYSTEM FOR PENANG PORT SDN. BHD. ”**

and

**“TENDER NO. PA010517 – (PART 2 : COMMERCIAL PROPOSAL)**

**CONTRACT FOR THE DESIGN, DEVELOP, SUPPLY, INSTALL,CONFIGURE, TEST, IMPLEMENT AND COMMISSIONING THE EMPLOYEE AND CUSTOMER PORTAL APPLICATION SYSTEM FOR PENANG PORT SDN. BHD. “**

The proposal shall be delivered **BY HAND** in sealed envelopes and to be dropped into **TENDER BOX 'A'** at Cashier Unit, Finance Division, 1<sup>st</sup> Floor, Main Administration Building, Penang Port Sdn. Bhd., No. 1 King Edward Place, 10300 Penang no later than 12.00 noon.

**Closing date is on 27<sup>th</sup> March 2017 (Monday).**

**Delivery Time**

Monday - Thursday : 8.15 a.m - 4.30 p.m.

Friday : 8.15 a.m - 12.45 p.m/2.45 p.m – 4.30 p.m.

Penang Port Sdn Bhd does not bind itself and reserve the right to accept any tender or any lowest tender.